

Date and time:	Jan 13 Agenda
Meeting topic:	WODS Board Meeting
Location:	Google Meet Up - dial in only
Present:	Hannah, Kristen, Megan, Jackie, Adam, Kim, Justin, Micah
Regrets:	

Agenda item		Action
1.0	Call to order	
1.1	<p>Approval of the Agenda</p> <p>Approval of Nov 23, 2020 Meeting minutes</p> <ul style="list-style-type: none"> ● Public Minutes <p>Approved</p>	
2.0	Agenda items	
2.1	<p>Action Items from previous meeting (2020/08)</p> <ul style="list-style-type: none"> ● Hannah and Kristen - have completed a transition folder with past incidences ● Micah and Kim will work with Jon Hines on personas and website rebuild after SGM ● Board will discuss possible snow game ● Justin will start looking at the Bylaws ● Justin will look for fundraising opportunities ● Update inventory sheet - Jackie, Hannah, and Kristen have updated the sheet ● Megan and Adam police checks 	<p>Adam has his and Megan will</p> <p>Kristen will get the Youth file box to Adam for the Police checks</p>
2.2	<p>WODS Fundraising</p> <ul style="list-style-type: none"> ● Kristen submitted an application to support the Youth Summer League from the City of Kitchener <ul style="list-style-type: none"> ○ In Kind support to pay for the youth fields ● Submitted in Dec and will find out in April ● Justin will continue to monitor the OTF grants as they come up ● During the CUC conference they talked about getting government relief from COVID 	

2.3	<p>Audit Update</p> <ul style="list-style-type: none"> ● Request for the bulk of the information for the audit has come in ● We are almost complete ● We anticipate recommendations to get us close to industry standards, but that will be helpful for the organization ● Megan created a super useful excel with a list of items to be completed 	<p>Justin will send Micah a PDF of the new Policies Micah will update the policies on the website Kristen is pulling Zulu information about the leagues.</p>
2.4	<p>Website -</p> <ul style="list-style-type: none"> ● Jon is back to normal work ● Kim is transferring old stuff to new <ul style="list-style-type: none"> ○ Looking for help if people have time ● Goal is to get a draft for end of February for review ● 	<p>Kristen and Adam will provide help</p>
2.5	<p>Youth League</p> <ul style="list-style-type: none"> ● Usually posting information about Youth League in Jan and registering in Feb ● Recommend posting something on the website ● Lost 2 head coaches, so we will need at least 1 head coach ● Megan can make up a budget closer to when it might be needed 	<p>Kristen and Adam will look at what other organizations are doing Micah will put something on the website</p>
2.6	<p>Survey Update</p> <ul style="list-style-type: none"> ● Summary of survey responses (Kim) ● Kim sent out a great summary email to the board ● Some constructive feedback and comments worth looking at ● People were interested in low commitment events 	
2.7	<p>Goals for 2020</p> <ul style="list-style-type: none"> ● Board goals <ul style="list-style-type: none"> ○ Fund raising ○ Programming in COVID ○ Policies and bylaws ○ Strategic Planning ● Individual goals 	

2.8	<p>Individual Updates</p> <ol style="list-style-type: none"> 1. Executive Director – Kristen <ol style="list-style-type: none"> a. I did some research into grants and eventually filled out the application for the City of Kitchener grant and submitted it on Dec 15th. Thank you to everyone who helped with the application. b. Helped Megan with some of the preparation work for the audit. c. Megan was able to set up our CRA Business Account and I was added as a representative. 2. President – Hannah <ol style="list-style-type: none"> a. Much, much paperwork to accompany the audit b. Updated inventory sheet 3. Communications – Micah <ol style="list-style-type: none"> a. Made a new mailing list for the 2020 players in Zuluru and sent the survey b. Some website updates 4. Treasurer – Megan <ol style="list-style-type: none"> a. Worked on the audit b. Will update wave c. Working on process / form for reimbursements 5. Events – Jackie <ol style="list-style-type: none"> a. Also updated inventory sheet 6. Leagues – Kim <ol style="list-style-type: none"> a. Leagues survey b. Reviewed grant application c. Transferring content from old to new website 7. Secretary - Justin <ol style="list-style-type: none"> a. Prepared minutes for the audit b. Provide a very small amount of help to fundraising efforts c. Looked for other fundraising opportunities d. Reviewed bylaws - recommend waiting until after financial changes 8. Youth - Adam <ol style="list-style-type: none"> a. Picked up police check 	
3.0	Business Arising	
3.1	•	
4.0	Future Agenda Items	
4.1	•	
5.0	Adjournment	
5.1		