

Minutes

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Date and time:	Monday April 17, 2017 7 – 9 p.m.
Meeting topic:	WODS Board Meeting
Location:	375 Hagey Blvd, Waterloo, ON N2L 6R5 https://goo.gl/maps/mfKmTtfEtHA2
Present:	Andrew Portwine, Allison Scott, Alex Scott, Zac Anderson, Kymme Kim, Caitlin Davies, Shanna Rice, Alejandro Carrera, Melissa Santo
Regrets:	Lindsey Oretan

Recorder: Shanna Rice

Agenda item		Action
1.0	Call to order	
1.1	Approval of last meeting Minutes Approval of the agenda Reading of last minute meetings – Motion to accept Minutes of March 2017 – Caitlin (2 nd Alejandro)	
2.0	Agenda items	
2.1	Action Items from Previous Meeting <ul style="list-style-type: none"> ● Meeting Minutes to be emailed out to the BOD, not just put on shared drive. ● Sponsorship Package on G Drive and provide feedback (Andrew) <ul style="list-style-type: none"> ○ looks good, and continue to send out ● City of Kitchener meeting Update (Andrew) <ul style="list-style-type: none"> ○ Will cost share a bike rack (\$350-400), inquire if we provide a bike rack, will they install it? ○ Shared storage for bunker 	Andrew - City of Kitchener bike rack
2.2	Touring Update <ul style="list-style-type: none"> ● Insurance - Shanna sent out insurance information to touring teams for insurance coverage for those in tryouts and instructions for teams to be covered under WODS insurance. City has insurance information for touring teams (The Academy, PPF, Khaleesi, Viper and Crash) 	
2.3	May Day May 27/28 2017 <ul style="list-style-type: none"> ● Pricing Confirmed – Alison ● Food Confirmed – Shanna and Alison ● Deposits update – Alex One Team registered (Goose – unpaid) 	

	<ul style="list-style-type: none"> The rest is under control 	
2.4	<p>Website Updates</p> <ul style="list-style-type: none"> Team photos done from Winter League (Zac) on the Shared Drive 	Zac will be taking more shots at Kiwanis for Website
2.5	<p>Summer League</p> <ul style="list-style-type: none"> Decision required regarding Captains Meeting format - Ale Update on Registration <ul style="list-style-type: none"> Monday and Thursday is full Tuesday 10 teams FUL League – in need of ladies (only 6 registered), 25 males registered Registration extended to midnight April 30, 2017 End of Summer Tourney - deferred End of year banquet/AGM - deferred 	Alejandro - End of the year tournament
2.6	At Large job Shadowing - Andrew - deferred	
2.7	<p>Discussion of Community Development Fund</p> <ul style="list-style-type: none"> Alex provided feedback Bring to next meeting and discuss 	Andrew - taking initiative to develop and write up
2.8	<p>Part Time Employee</p> <ul style="list-style-type: none"> Employee hiring package update (Melissa) <ul style="list-style-type: none"> Hiring of an Executive Director Job Description e-discussion (Andrew) <ul style="list-style-type: none"> Feedback regarding list of responsibilities & skills and qualifications – anything need to be added? Model after ED's, outside the sports community and Ultimate Community Thorough reference check, outsource the reviewing committee Revisions for next meeting, send suggestions to Melissa Target Date to start – November 1, 2017 	Alex – to inquire with HUC and OU regarding their salary for ED
2.9	<p>Board Member Updates</p> <p>Communications – Caitlin</p> <ul style="list-style-type: none"> Feedback from Newsletter <ul style="list-style-type: none"> Membership email sent out Mail Chimp used, response was good (no complaints) Find stock photos for FUL and photos required in general <p>Treasurer – Alex</p> <ul style="list-style-type: none"> Confirm fiscal year Signing Authority - to change at bank Reimburse Coaches not planning on returning <p>Events – Alison</p>	<p>Alejandro to find TUC video for FUL and send to Caitlin for advertisement</p> <p>Caitlin - Create sub-menus</p> <p>Melissa to inform Alex for coaches Honorarium for 2016</p> <p>Shanna to add Kymme Kim to</p>

	<ul style="list-style-type: none"> ● End of Summer Tournament ● No new updates <p>Youth – Melissa</p> <ul style="list-style-type: none"> ● Police Checks Reimbursed ● Coach recruitment <ul style="list-style-type: none"> ○ Some returning coaches and some new coaches ○ Forward those looking to Coach at Youth league to Melissa ○ If not hearing back from Melissa – try another way (personal email or FB) ○ VC will be doing the jerseys <p>Leagues – Ale</p> <ul style="list-style-type: none"> ● Fantasy registration extension ● Hats ready for captains ● Old jackets by 5 Ultimate donate ● Retro gear donated to Rwanda ● Winter spirit scores were pretty high and very close (yea!) ● Ultimate Canada gender ratio rule change – not adopting for this summer (2017), fall maybe 2017 ● WFDF spirit score system or keep current Spirit Score System <p>Fields - Shanna</p>	<p>zuluru to access Youth Information</p> <p>Andrew to send out WFDF system</p>
3.0	Business arising	
3.1	<p>Strategic Planning Process</p> <ul style="list-style-type: none"> ● Justin Estoesta Williams has accepted to help with this process with Steve Chris, Shanna Rice and Andrew Portwine 	
3.2	15 th Anniversary of WODS Celebration	Zac - will collect ideas for the celebration
3.3	<p>New Wilmot Wild Lacrosse</p> <ul style="list-style-type: none"> ● If possible to attend a lacrosse game to provide a demo 	Andrew - Send to Andrew Higgins (cc'ed Allison) to follow-up with touring teams to attend the demonstration
4.0	Future Agenda Items	
4.1	Planning for Awards Banquet	
4.2	May Day 2018 Marketing	
4.3	<p>CARL Partnership</p> <ul style="list-style-type: none"> ● No longer partnered up 	Andrew - follow up with built up funds with CARL
4.4	Sponsorship of Kiwanis and 150 th Celebration	
4.5	Decide on the amount of membership fee and survey questions for	

	2018	
5.0	Adjourn Motion to Adjourn – Alex Scott Seconded – Andrew Portwine	