

# Minutes

<b>Date and time:</b>	Wednesday March 22, 2017 7 – 9 p.m.
<b>Meeting topic:</b>	WODS Board Meeting
<b>Location:</b>	Tri Os
<b>Present:</b>	Andrew, Shanna, Zac, Kymme, Lindsey, Alex, Alison, Melissa
<b>Regrets:</b>	Caitlin

Recorder:

Agenda item		Action
<b>1.0</b>	<b>Call to order</b>	
1.1	Approval of last meeting Minutes – Motion to Approve – Shanna, Zac seconds	
<b>2.0</b>	<b>Agenda items</b>	
2.1	Acknowledgement of Greg's Decision <ul style="list-style-type: none"> <li>● New Leagues Director               <ul style="list-style-type: none"> <li>- Thanks to Shanna for stepping forward in the interim</li> </ul> </li> <li>● Alejandro Carrera Discussion               <ul style="list-style-type: none"> <li>- Require 75% approval by the full board</li> <li>- Shanna abstain from the vote</li> <li>- Melissa to Motion to Appoint – second Zac</li> <li>- General discussion about role and requirements</li> <li>- All board members are open to support Leagues when required</li> <li>- Votes – 6 For, 2 abstention</li> <li>- Vote passed</li> </ul> </li> </ul>	
2.2	Action Items from Previous Meeting <ul style="list-style-type: none"> <li>● Welcome new Members! Kymme Kim and Andrew Higgens</li> <li>● Sponsorship Package sent out (Andrew)               <ul style="list-style-type: none"> <li>- Feel free to email Andrew with any feedback</li> </ul> </li> <li>● Waitlist update from Cambridge field permits (Shanna)               <ul style="list-style-type: none"> <li>- Nothing available in Cambridge</li> <li>- Goal is to find fields in the Fall</li> <li>- Working with City of Cambridge for fields in Sept/Oct</li> </ul> </li> <li>● CARL Partnership (Andrew) - Defer</li> <li>● Fantasy Ultimate Update to be emailed (Andrew)               <ul style="list-style-type: none"> <li>- All information has been put out</li> <li>- Start talking about it on Friday night</li> </ul> </li> <li>● Fantasy Ultimate website info (Caitlin and Andrew)               <ul style="list-style-type: none"> <li>- Done</li> </ul> </li> <li>● City of Kitchener meeting Update (Andrew)</li> </ul>	<b>Andrew</b> to post electronic copy of Sponsorship in G Drive

	<ul style="list-style-type: none"> <li>- Met with three ppl from the City for an hour</li> <li>- City has not committed to any requests</li> <li>- For the next 5 years Kiwanis will stay as a park</li> <li>- Agreed to fill trenches where irrigation lines were dug up</li> <li>- Did not agree to re-sod any of the fields</li> <li>- Have to now formally apply to be the fields "Sponsor" to put up a sign at the field entrance</li> <li>- Want WODS involved in 150<sup>th</sup> celebration, event may include planting trees and play Ultimate</li> </ul>	
2.3	<p>Disc Golf – Duane and Andrew</p> <ul style="list-style-type: none"> <li>● Currently have 40 members</li> <li>● Support them this year with insurance and by-laws</li> <li>● Will now become their own organization</li> <li>● Chicopee agreement of profit sharing done at the end of this year</li> </ul>	
2.4	<p>Touring Update</p> <ul style="list-style-type: none"> <li>● Touring teams have fields</li> <li>● Confirm from Viper when, where and times</li> <li>● Support Crash with insurance certificate and a waiver</li> <li>● Andrew Higgins will now be referred to as Higy</li> </ul>	Shanna contact PPF and Viper to refer teams to Higy regarding Touring Support
2.5	<p>May Day 2017</p> <ul style="list-style-type: none"> <li>● May 27/28 – at Kiwanis</li> <li>● May Day info posted on website (Caitlin and Alison) – done</li> <li>● Info up on Hamilton Facebook</li> <li>● Hamilton, Guelph, London, Toronto</li> <li>● Info is being sent to Men's teams in the States</li> <li>● May Day fields booked (Shanna) <ul style="list-style-type: none"> <li>- Yes, at Kiwanis – 7 fields, RIM had provincial tournament that weekend</li> </ul> </li> <li>● May Day Deposits through PayPal (Alex) <ul style="list-style-type: none"> <li>- Alison and Alex to work together</li> <li>- Confirm that all prices are CND</li> </ul> </li> <li>● Confirm food</li> <li>● 21 - 24 teams to fill the tournament</li> <li>● Confirm to not have a Junior division</li> </ul>	<p>Alison – confirm pricing information</p> <p>Alison – connect with Shanna for food connection</p> <p>Alex – look in PayPal and website access</p>
2.6	<p>Website Updates</p> <ul style="list-style-type: none"> <li>● A comprehensive review of the website has begun with the goal of getting more relevant information and a more intuitive layout for our guests.</li> <li>● Rebuilding – Andrew, Caitlin, Shanna <ul style="list-style-type: none"> <li>- Added drop down menu</li> <li>- As needed information will be added</li> <li>- Later in the year have a thorough review of website, Alex Bedley to support</li> </ul> </li> <li>● Photos of Winter – Zac/Shanna <ul style="list-style-type: none"> <li>- Zac to finish all team photos</li> </ul> </li> </ul>	<p>Andrew to confirm sharing of information</p> <p>Zac to post photos on Shared Drive</p>
2.7	Summer league timelines – Shanna	

	<ul style="list-style-type: none"> <li>• Tues hat league will not happen with delay</li> <li>• Wed Fantasy is a go with Andrew support, equal men and women registered so far</li> <li>• 16 week session based off all fees that were already decided</li> <li>• Timeline for leagues – Start May 7, extra time for a Captains meeting till second last week of Aug, last week reserved for rain delay</li> <li>• Cancellation of some fields for first week of May</li> <li>• Registration is looking good, halfway to last years numbers</li> <li>• No pre-registration, no concerns. Two emails that asked why, satisfied with answers</li> </ul>	
2.8	<p>Captains Meeting</p> <ul style="list-style-type: none"> <li>• Decision required regarding format</li> <li>• Defer to Ale</li> <li>• John Hines has offered his Church for a location</li> </ul>	
2.9	<p>Discussion of Community Development Fund</p> <ul style="list-style-type: none"> <li>• BOD to have e discussion</li> <li>• \$2000 is the max amount of money available</li> <li>• It is not in a separate account, money is in the main account</li> <li>• Define what ppl can apply for and how they have to use it</li> </ul>	<b>Andrew to re-send email with Discussion points</b>
2.1.1	<p>Part Time Employee</p> <ul style="list-style-type: none"> <li>• Employee hiring package update (Melissa) <ul style="list-style-type: none"> <li>- Ontario Ultimate had their position terminology reviewed by lawyers</li> <li>- Recommendation terminology was “Contractor”</li> <li>- Provide their own tools, their own work hours, their own location</li> <li>- Melissa and Alex to develop a posting, aim to post in September</li> </ul> </li> <li>• Job Description e-discussion (Andrew)</li> </ul>	<p><b>All – review job posting to give feedback</b></p> <p><b>Melissa – re-send Job Description</b></p>
2.1.2	<p>Board Member Updates</p> <p>Communications</p> <p><b>Summer Leagues:</b></p> <ul style="list-style-type: none"> <li>• website pages and facebook posts are live!</li> <li>• facebook post has reached a good amount of people and it has been shared a few times</li> <li>• Continue to spam facebook with registration reminders and plugs for Fantasy Ultimate - the biggest barrier to this is our lack of summer league photos :( Posts with photos are MUCH more well received and likely to be shared/liked/commented on.</li> </ul> <p><b>Spring Membership Email:</b></p> <ul style="list-style-type: none"> <li>• first membership email of 2017 will be sent out shortly!</li> <li>• Please send any content you'd like added to the newsletter by Friday. Please send the exact blurb you'd like printed in the newsletter and I will edit the formatting to match everything else.</li> </ul>	<p><b>Caitlin – send out newsletter</b></p> <p><b>Alex – Signing authority</b></p> <p><b>Melissa – scan police checks</b></p> <p><b>Alex – to reimburse coaches that are not planning on returning</b></p>

	<ul style="list-style-type: none"> <li>● Shanna and I will take care of Adult League content.</li> <li>● Suggestions for content: May Day (Alison); Youth (Melissa); BoD updates (Andrew); Disc Golf Update? (Andrew)</li> </ul> <p>Treasurer</p> <ul style="list-style-type: none"> <li>● Tools have been passed to Alex</li> <li>● Alex is now in the possession of the debit card</li> <li>● Has to change the signing Board Members – Aline and John have to go in person with Alex and Andrew to the bank</li> <li>● Fiscal year to be confirmed</li> </ul> <p>Events</p> <ul style="list-style-type: none"> <li>● Alison and Andrew to work on organizing May Day</li> <li>● Volunteers will be determined based on number of teams</li> <li>● Registration up by April 1</li> </ul> <p>Youth</p> <ul style="list-style-type: none"> <li>● Currently recruiting coaches</li> <li>● Coaches currently get a free t-shirt and police check</li> <li>● Considering the amount of time that all coaches spend, how do we better recognize the Coaches</li> <li>● Scan a copy of the completed police check, considered a receipt and wods will refund all coaches</li> <li>● Melissa to write a proposal for the Community Development fund to provide an honorarium to Coaches</li> <li>● Volunteer recognition at the AGM/Banquet, September</li> <li>● Melissa to Motion to Approve - \$70 League credit for all coaches from the 2016 season from the Community Development Fund</li> </ul> <p>Lindsey Seconds motion – 4 Votes, 2 abstain</p>	
<b>3.0</b>	<b>Business arising</b>	
3.1	Strategic Planning Process – Justin, Andrew, Shanna - Will send out an email	<b>Andrew to send out email</b>
3.2	15 <sup>th</sup> Anniversary of WODS Celebration	
<b>4.0</b>	<b>New Business</b>	
4.1		
<b>5.0</b>	<b>Future Agenda Items</b>	
5.1	Planning for Awards Banquet	
5.2	May Day 2018 Marketing	
5.3	Decide on the amount of membership fee and survey questions for 2018 season	
6.0	Adjourn Zac motion to adjourn, Alex Seconds All in favour - All	